



State of Nevada
Department of Agriculture
2300 McLeod St
Las Vegas, Nevada 89104
Telephone 702-486-4690
Fax 702-486-4695

APPLICATION FOR CONTINUING EDUCATION ACTIVITY

Please complete this request and return with the following:

- ✓1. Detailed course outline: ☐ **Attached.**
- ✓2. Copies of all materials (handouts, etc.) ☐ **Attached.**
- ✓3. Copy of certificate of completion, or equivalent, being provided to students ☐ **Attached.**

NOTE: A vita/biographical sketch or Application (Part B) is required for each continuing education instructor. Please attach.

NAME OF PROVIDER:		CONTACT PERSON:	TELEPHONE NO.: _____
Contact E-mail: (An E-mail will be sent to this address when the course is approved)			
NAME OF INSTRUCTOR(S)(If different than contact person) – ATTACH: VITA, BIO, OR PART B APPLICATION:			
MAILING ADDRESS:			
TITLE OF ACTIVITY:			
DATES OFFERED & LOCATIONS:		Total Classroom Hours:	
TYPE OF ACTIVITY OFFERED: <input type="checkbox"/> Technical Activity <input type="checkbox"/> Seminar or Conference <input type="checkbox"/> In House Training <input type="checkbox"/> Other:		<u>Hours Requested for Each Topic:</u> Laws = _____ Safety = _____ General = _____	
FREQUENCY OF ACTIVITY: <input type="checkbox"/> Annual (one time only) <input type="checkbox"/> Ongoing / Open <input type="checkbox"/> On request <input type="checkbox"/> Other :			
BRIEF DESCRIPTION OF ACTIVITY:			
OTHER COURSE INFORMATION: <u>Fee to Attend</u> <input type="checkbox"/> Yes (\$) <input type="checkbox"/> No; <u>Open to the Public:</u> <input type="checkbox"/> Yes <input type="checkbox"/> No;			
<input type="checkbox"/> <u>Other info</u> -			
The NDOA may video tape portions of this course for future CEU activities. Permission to video tape this course is granted to the NDOA for this purpose. <input type="checkbox"/> YES <input type="checkbox"/> NO			
DO NOT WRITE BELOW THIS LINE			

ACTIVITY IS: ☐ Approved ☐ Denied

Course No. assigned NV-

CEU's Assigned: _____ ☐ Laws (____) ☐ Safety (____) ☐ General (____)

Approving Signature _____

Date _____

FORM: NDOA CE-001(Rev. 12-03)

Part A

DISTRIBUTION: White - NDOA
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